

Payroll 365

Benefits

Employee Onboarding- Automating your employee onboarding and visa allocation. Allocation of visas is integrated with standard recruitment process, which will help to manage the number of open visas and allocated visas through system.

Alternative Calendar Set-up- Enables user to check the transaction dates such as leave dates, work dates in different calendar format like Hijri, Persian etc.

Formula Designer- Formula based payroll calculation process gives more flexibility for the user to create their own calculation logic at pay components level. This enables the user to design and test the formula before the payroll process.

Leave Management- This module includes flexible setup of leave types with related validations such as Maximum days in year, Maximum times in year, Minimum service days required, Minimum days between two requests etc.

Leave Planner- Allows to analyse leave overlaps graphically by department, position hierarchy and organization.

Employee Loan and Insurance Management- Provides setup of employee's loan type, visibility on insurance claim, dependency, deducted amount from salary. It acts like an administration of employee health insurance & claims.

Payroll Processing- Payroll with provision for GCC labor law, which includes gratuity, social insurance for middle eastern countries and wage protection systems (WPS). Flexible and easy to use formula designer for advanced payroll calculations.

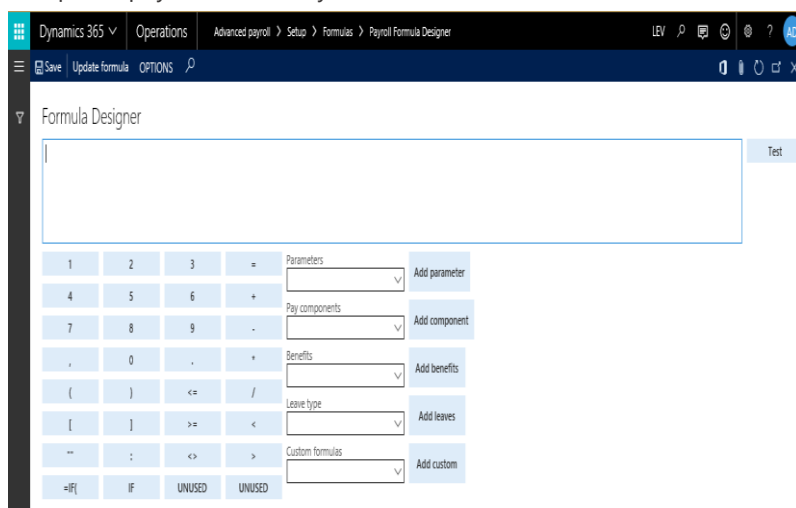
Seamless Transactions- Since it is built on Dynamics 365 for Operations, it has seamless transaction processing with the Financial Modules and provides a comprehensive employee statement of accounts.

Workflow Approvals- All requests are controlled through workflows which can be positioned as per position hierarchy.

Payroll Solution on Microsoft Dynamics 365

The payroll run is a critical element in bringing together different aspects of HR practices, including appraisal outcomes, benefits, compensation and incentives. And, this in turn helps drive employee motivation and retaining talent, which undoubtedly plays a central role in every organization's growth.

Payroll 365 is a global payroll solution for Dynamics 365 for Operations that helps to streamline the payroll processes and improve payment accuracy of the businesses.



Payroll 365 seeks to address regional payroll and administration requirement for workforce comprising of native & expatriate employees. In countries where significant expat workforce is a norm, companies struggle with routine administration task such as employee document renewals, local labor laws, leave travel and visa quota management. Payroll 365 provides flexible and easy to use tools to manage all such pain areas.

In addition to earnings, benefits and deductions, Payroll 365 supports additional calculations including leave entitlements, retroactive salary increases, and vacation settlements.

Employee separation due to resignation, termination, or any incident results in numerous administration procedure. Payroll 365 caters to checklist to deal with an exit of an employee. This includes asset custody and return clearance, end of service settlements and travel arrangement for expat employees.

Features of Payroll 365

Base HR and Payroll	Role Centers	<ul style="list-style-type: none"> • HR Director/Manager • Training and Development Manager/Specialist • Recruiting and Staffing Manager/Specialist
	Organizational Structure	<ul style="list-style-type: none"> • Create companies • Create divisions and departments • Create work locations • Create and maintain jobs and positions • View visual organization structure & position hierarchies
	Employee Profile	<ul style="list-style-type: none"> • Employee Master • Address and contact information • Skills and competencies • Employee resume
Payroll 365	Employee Data Management	<ul style="list-style-type: none"> • Employee contracts • Visa quota allocation • Manage leave and absence • Update local labor law requirement • Employee alternative calendar • Track and remind on document renewal and expiry • Maintain dependent details as per local laws • Track empty assets and verify on employee exit
	Payroll	<ul style="list-style-type: none"> • 100+ payroll keywords available • Flexible formula designer • Dynamics keywords designer • Setup unlimited pay items and deduction • Drag and drop calculation configuration • Benefits, requests and accruals in accordance with local labor law (Gratuity, GOSI, ESI etc.) and employee policy • Loan and advance with instalment management • Allows to request advance and settle against expense claim • Travel and expense claim approval and processing • Payroll processing by business unit/pay cycle as per the organization structure • Employee final settlement
Time and Attendance	Employee Workspace	<ul style="list-style-type: none"> • Manager and Employer workspace • Online leave application and approval workflow • Employee data online • Document request (Bank letter, Salary letter, Payment release etc.) • Online time sheet authorization • Organizational circular and announcements • Employee questions and surveys

Time and Attendance

Time and Attendance

- Interfaced with smart card, swipe card, biometric T & A Hardware Online leave application and approval workflow
- Processing of multiple companies, divisions, locations, departments
- Unlimited number of employees, policies, holiday and shift schedules, work schedules and shifts.
- Advanced Shift scheduling
- Absence Management
- Vacation/Leave tracking
- Overtime Tracking
- Round early-in and late-out punches to schedule
- Absenteeism, late arrivals, early departures and other analysis reports

Reports and Dashboards

Reports and Dashboards

- Multiple payroll reports such as payroll statement report, payslips, loan and leave balances report, to name a few.
 - Dashboards by grade, department, organization, such as
 - Payroll
 - Payroll variance
 - Benefit analysis
 - Leave Analysis
- that allow you to visualize key performance indicators and analyse other strategic data.

About Levtech Consulting

Levtech Consulting was established in 2009. Headquartered in Dubai, UAE, Levtech Consulting delivers best-of-breed business solutions and industry-specific consulting services from international technology companies such as Microsoft and Infor. Today, Levtech operates from offices in U.A.E., Singapore, Qatar, Saudi Arabia, US, Japan and India. Driven by a strong management team with diverse industry experience, the practice consists of some of the finest talent in the areas of Business Consulting and Project Management for Enterprise Applications. With a team size of over 250 consultants, the firm has helped over 150+ customers transform their business globally.

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